



CURRICULUM VITAE
KARIN APOSTOL ZAMORA
Married, 3 Children

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| Since 01. 09. 2014 | JACOT INVESTMENT MANAGEMENT AG, ZURICH Assistant Managing Director Support of international clientele, German and English correspondence, cooperation with various custodian banks, administrative tasks |
| 2013 - 2014 | TARENO AG, ZURICH Assistant Senior Portfolio Manager Support of international clientele, German and English correspondence, cooperation with various custodian banks, administrative tasks |
| 2005 - 2013 | BURGAUER HUSER AMAN & PARTNER AG, ZURICH Assistant Senior Portfolio Manager Support of international clientele, German, English and Spanish correspondence, cooperation with various custodian banks, administrative tasks |
| 2001 - 2005 | UNITED MIZRAHI BANK (SCHWEIZ) AG, ZURICH Assistant Private Banking Support of Spanish speaking clientele, German, English and Spanish correspondence, processing customer requests, administrative tasks |
| 1999 - 2000 | UNIVERSIDAD INTERCONTINENTAL, MEXICO CITY German Teacher Lecturer with 37.5% work quota in the subject «German as a foreign language» for 3rd and 4th semester students |
| 1993 - 1997 | UNITED MIZRAHI BANK (SCHWEIZ) AG, ZURICH Accounting Clerk Scheduling, bank and portfolio coordination, English correspondence, administrative tasks |
| 1991 - 1993 | DUN & BRADSTREET AG, ZURICH Administrative Assistant Record data of debt collection cases, preliminary clarifications of debtor addresses via different data files, preparation of dossiers, administrative tasks |

JACOT

Education

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| 1999 - 2000 | UNIVERSIDAD NACIONAL AUTÓNOMA DE MÉXICO (UNAM), MEXICO CITY French for advanced learners; Italian for beginners |
| 1998 - 1999 | UNAM, MEXICO CITY Diploma: Teacher of German as a foreign language |
| 1998 | UNAM, MEXICO CITY Mexican architecture in the 20th century; Contemporary socio-political problems of Mexico |
| 1997 | UNAM, MEXICO CITY Diploma: Intensive Spanish course; History of Mexican music; Mexican culture and civilisation |
| 1995 | ANGLO WORLD EDUCATION, OXFORD «Certificate of Proficiency» and «Certificate in Advanced English», University of Cambridge |
| 1987 - 1991 | COMMERCIAL COLLEGE IN ZURICH |

Languages **GERMAN, SPANISH, ENGLISH**

Computer application skills **WORD, EXCEL, POWERPOINT, OUTLOOK**

hobbies **FAMILY, HIKING, BIKING, READING**
